

Appointment of Corporate Director, Communities

Indicative Recruitment and Selection Timetable

Date	Activity
w/c 30 th Sept	<ul style="list-style-type: none"> • Briefing for Solace • Agree advertising strategy • Agree project plan
w/c 7 th Oct	<ul style="list-style-type: none"> • Finalise adverts • Appointments Committee to agree appointments process
w/c 14 th Oct	<ul style="list-style-type: none"> • Adverts appear • Executive search commence
w/c 21 st Oct	<ul style="list-style-type: none"> • Advert Live
w/c 28 th Oct	<ul style="list-style-type: none"> • Advert Live
w/c 4 th Nov	<ul style="list-style-type: none"> • Advert Live
w/c 11 th Nov	<ul style="list-style-type: none"> • Closing date • Evaluation of applications
w/c 18 th Nov	<ul style="list-style-type: none"> • Electronic Short-List Pack
w/c 25 th Nov	<ul style="list-style-type: none"> • Appointments Committee to longlist • References • Online assessment testing
w/c tbc	<ul style="list-style-type: none"> • Assessment Centre • Technical Interviews
w/c tbc	<ul style="list-style-type: none"> • Appointments Committee to receive feedback from Assessment Centre and agree final shortlist
w/c tbc	<ul style="list-style-type: none"> • Appointments Committee to receive feedback from Assessment Centre and undertake final interviews and make appointment decision